



DECISION

Reg. No.
2022/2836

Date 26 January 2023

Vice-Chancellor

Administrative Procedure for the Lund Students' Prize for Excellence in Teaching within Education at Lund University

Approved by the Vice-Chancellor on 26 January 2023.

Each academic year, Lund University awards up to three prizes for excellence in teaching for outstanding contributions to education. Teaching staff can thus receive recognition for development work that has contributed to enhancing the quality of education. Through highlighting such contributions, they can be recognised beyond their own course or programme. The aim of the prizes is therefore to also assist in spreading good practice in teaching and learning.

- I. Each year, the Vice-Chancellor decides on up to three prizes for excellence in teaching following a proposal by Lund University Student Unions (LUS).
- II. LUS submits a proposal for a maximum of three prize-winners after a nomination process. Students at the University may nominate candidates for the prize.
- III. The nomination is to include reasons for proposing the nominee. The contact details of the nominator are also to be included. Nominations for prize-winners will be presented to the Vice-Chancellor at a Vice-Chancellor's meeting.

- IV. Student Affairs prepare a proposal for the Vice-Chancellor's decision.
- V. A prize-winner must be currently employed at Lund University and receive a monthly salary.
- VI. The prizes are given at Lund University's annual academic ceremony by the president of the relevant student union.
- VII. A prize-winner receives a diploma and a salary increase in line with the local collective agreement. There is an additional travel scholarship of half a price base amount, which is paid to the department to enable study trips as part of duties for the prize-winner. Overheads for the travel scholarship are covered by the department.

This decision enters into force on 26 January 2023 and replaces *Administrative Procedure for Prizes for Excellence in Teaching at Lund University* (reg. no I A53 4961/2000).