



Vice-Chancellor

## INVITATION

Reg. No.  
STYR 2023/1613

*Date* 2023-11-01

*Recipient*  
Faculties  
University Administration  
LUKOM  
MAX IV  
University Library  
University Specialised Centres

# **Invitation to apply for funding for initiatives to promote equal opportunities, gender equality and preventive work against discrimination within Lund University**

Lund University works in various ways on issues concerning equal opportunities, gender equality and preventive work against discrimination. Since 2017, the Discrimination Act requires that the University works preventively with active measures against all forms of discrimination in relation to all the grounds of discrimination. The University has set aside funding for special initiatives in support of equal opportunities, gender equality and preventive work against discrimination. The University now invites all its units, employees and students to apply for funding for initiatives aiming to prevent discrimination, promote equal opportunities and gender equality. A total of SEK 1 million will be allocated and individual applications can amount to a maximum of SEK 200,000. The initiatives should start in 2024 or 2025.

## **Applications**

Applications are to be made on a specially produced form (see website [Funding for equal opportunities initiatives](#)). The application is to be written in Swedish or English and to include a clear description of the aim of the initiative, why it is needed, how it's to be carried out, evaluated and potentially implemented.

The initiative can take the form of a project or be part of regular development work. If the initiative is part of a larger project or a major strategic initiative, the application is to clarify which parts relate to the application for funding. A cost estimate is to be included in the application. The estimate is to make clear which main costs are included in the amount applied for.

For an initiative to be granted funding, the application must be signed by the head of department or equivalent. Applications for initiatives that are a repetition of an ongoing or recently completed initiative at Lund University will not be granted funding.

### **Previously granted funding**

Applications for initiatives that have previously been granted funding from the University must have been reported back to the Council for Gender Equality and Equal Opportunities in order to be eligible for new funding.

### **Lund University welcomes collaborations**

Applications that include collaborations across organisational boundaries, for example between departments or faculties, but also with student organisations or other networks within Lund University are given an advantage in the selection. Student organisations are welcome as co-applicants together with a collaboration partner within Lund University (a faculty, a department or equivalent) that can provide the cost center and accounting. Since Lund University is a public authority, funding can only be paid out to cost centers within the organisation.

### **Processing and decision**

Applications are processed by the Council for Gender Equality and Equal Opportunities based on the initiative's aim, relevance, implementation and evaluation (see assessment criteria in the attachment), prior to a Vice-Chancellor's decision on the allocation of funding. For applications that are granted funding, the head of

department in question is responsible for reporting the allocated funds to the Council for Gender Equality and Equal Opportunities. The report shall consist of a financial report and a short evaluation of the initiative, which shall be sent digitally to the Council for Gender Equality and Equal Opportunities, [radetjol@hr.lu.se](mailto:radetjol@hr.lu.se), no later than six months after the initiative has ended.

### **Application deadline**

The application deadline is 29<sup>th</sup> of February 2024. The decision to award funding is planned to be taken in May 2024. Questions about the application should be sent to [radetjol@hr.lu.se](mailto:radetjol@hr.lu.se).

## Assessment criteria

	<b>Excellent</b> (very strong application with negligible weaknesses)	<b>Medium</b> (strong application with slight weaknesses)	<b>Weak</b> (less strong application with one major or several minor weaknesses)	<b>Comments</b> <b>What is excellent/good/weak. Concrete examples</b>
<b>Aim</b>				
The application has a clearly formulated aim.				
<b>Relevance</b>				
The application clearly describes the problem or challenge that the initiative intends to address.				
The application clearly describes how the initiative in general relates to equal opportunities, gender equality and preventive work against discrimination.				
The application clearly describes how the initiative specifically relates to the relevant organization's overall work on equal opportunities, gender equality and preventive work against discrimination.				
<b>Implementation</b>				
The application clearly describes the intended target group for the initiative.				
The application clearly describes what is to be done within the framework of the initiative.				
The application clearly describes who is to carry out the				

actions within the framework of the initiative.				
The application includes a clear cost estimate.				
The application's timetable is clear and realistic.				
<b>Evaluation</b>				
The application clearly describes how the initiative is to be evaluated.				
The application clearly describes how the initiative has obtained the support of the organization (faculty/department/equivalent).				

	<b>YES</b>	<b>NO</b>
The application is signed by the head of department or equivalent.		
The application is a collaboration between two or more units.		
The application is a collaboration with students or employee organizations.		
A previous part of the initiative, for which funding was awarded, has been evaluated.		