



LUNDS
UNIVERSITET

Vice-Chancellor

DECISION

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6 February 2020

Reg. no SAMV 2020/79

Lund University's rules for the strategic management of scholarships for fee-paying students 2020–2022

Background

Scholarships are an important strategic tool in the recruitment of fee-paying students. The scholarships are intended to cover tuition fees, unless other purposes are specified by the donor.

The University has its own fund – the Lund University Global Scholarship Programme – which consists of donations, scholarship funds generated in connection with tuition fee rises, as well as state scholarship funds, which are distributed via the Swedish Council for Higher Education.

The University is also involved in several state-financed scholarship programmes, which are distributed via the Swedish Institute and focus on certain geographical regions.

The decision below applies to the:

- distribution of scholarships within the University,
- allocation of scholarships to fee-paying students

Decision

With the support of section 3 of the Ordinance on scholarships for fee-paying students 2010:718) Lund University establishes the following rules for the distribution of scholarships for fee-paying students within the organisation:

- Administration of scholarships is to be managed at University level, via a joint account. There is to be a possibility to earmark funding.
- The distribution of funds for scholarships per faculty is carried out based on the number of tuition fee-financed students in the previous year (number of FTE students).
- The general part of the fees intended for scholarships go to the Lund University Global Scholarship Programme.
- All faculties with activities involving tuition fee-financed students are guaranteed a sum of at least SEK 200 000 per year.
- It is to be possible to reserve 25% of the allocation of the state scholarship funds for specific university-wide strategic initiatives and strategic redistributions.
- Decisions on the distribution of scholarship funds, including for university-wide strategic initiatives, are made by the vice-chancellor.

- Both full and partial scholarships can be distributed (partial scholarships at levels corresponding to 15, 30, 45 and 60 credits of full-time studies).

The University has decided that the following rules are to apply for the allocation of scholarships to fee-paying students:

- Academic qualifications are to apply in the selection process for scholarships. No means test will be carried out.
- Scholarships may be given to fee-paying students who are studying full time for at least 30 credits. Scholarships cannot be combined with Swedish Institute scholarships.
- Advance notification is an important strategic tool in the global education market. It is to be possible to regularly allocate scholarships in connection with advance notification of admission.
- Prior to the allocation of funding that is not distributed regularly, every faculty is to make a joint ranking and nomination list of the qualified students who have applied for scholarships. The schedule for the process is established by the university-wide scholarship administrator. The nomination is to state the requested distribution of full and partial scholarships. A waiting list is to be enclosed with the nomination list.
- Drafting relating to the allocation decision and processing of the scholarship and waiting list offers is managed by the university-wide scholarship administrator.
- When a student declines a scholarship offer, the scholarship is offered in order of priority to students on the faculty in question's waiting list. In cases where there is no longer anyone on the waiting list, the scholarship is distributed among those ranked highest on the other faculties' waiting lists, with the exception of earmarked funds, which are saved within the faculty for the next year. An increase in scholarships may be offered to the extent that funds allow.
- No one on a waiting list is to be offered a scholarship that is higher than the previously allocated scholarships at the faculty in question, provided that there are no special reasons.
- Decisions on scholarships are made for one academic year at a time. Extensions are granted after following up the scholarship holder's awarded credits.
- Decisions on the allocation of scholarships are made by the vice-chancellor.

The decision on this matter was made by the undersigned vice-chancellor in the presence of deputy university director Cecilia Billgren after a consultation with a representative of the Lund University Students' Unions, as well as a presentation by scholarship administrator Daniel Gunnarsson.

Torbjörn von Schantz

Daniel Gunnarsson
(External Relations)

Copies sent to:
All faculties